

TODDLER SUMMER CAMP COUNSELOR

Job Description



Clementine Montessori is a small school nestled in Center City Philadelphia. Our mission is to nurture a community of learning, kindness, and independence amongst our students. It is the school's objective to create a safe, engaging, and inspired learning environment grounded in the philosophy of Dr. Maria Montessori. We strive to build a diverse community of learners and recognize the uniqueness of each child.

Clementine's camp counselors work as a team in conjunction with the Head of School to back the mission and vision of the school by providing daily support to the school's robust summer program for children ages 18 months-3 years.

The following are requirements of prospective candidates:

- Ability to provide all necessary clearances.
- Has knowledge of and experience with working with children between 18 months and 3 years of age.
- Is an energetic team player.
- Has good organizational skills with the ability to multitask.
- Is a proactive self-starter.

The following experiences would be preferable but are not required:

- Knowledge of, or interest in, Montessori philosophy.

Camp will run from June 17, 2024 through August 21, 2024. Development training and classroom setup will be held the week of June 10th. This is a seasonal non-exempt position. Hours would vary either between 8:00AM-3:30PM or 10:00AM-5:30PM. The position reports directly to the Head of School.

Responsibilities of Camp Counselor:

- Support fellow counselors with daily activities.
- Supervise children at all times in a proactive manner.
- Care and nurture campers.
- Assist with the preparation of materials and maintenance of a clean, orderly, and attractive environment.
- Assist with lunchtime and cleanup.
- Assist with diapering and hygienic care of children.
- Assist with setting up and supervising nap time.
- Share questions and observations with the Head of School on a timely basis.
- Attend and supervise the safety of children during neighborhood field trips.
- Attend and contribute to meetings with the Head of School.

Overall Responsibilities:

- Understand that safety and physical well-being of the children is our primary responsibility.
- Maintain knowledge of, and adhere strictly to relevant facility, local, and state procedures.
- Demonstrate knowledge and experience of working with children within our age range.
- Create a safe, secure environment by showing appreciation and respect for the individual differences and unique needs of each member of the camp community.
- Be responsive, respectful, and courteous in all communications in the school community.